## BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Schedule 2013

| Month     | Committee          | Date                                  | Time     | Place        |
|-----------|--------------------|---------------------------------------|----------|--------------|
| January   | Board of Directors | Wednesday, January 16th               | 7PM      | Main Library |
| February  | Board of Directors | Wednesday, February 20th              | 7:00PM   |              |
| March     | Personnel          | Wednesday, March 13th                 | 5:00PM   |              |
|           | Building/Finance   | Wednesday, March 13 <sup>th</sup>     | 5:30-7PM |              |
|           | Board of Directors | Wednesday, March 20 <sup>th</sup>     | 7:00PM   |              |
| April     | Personnel          | Wednesday, April 10 <sup>th</sup>     | 5:00PM   |              |
|           | Building/Finance   | Wednesday, April 10h                  | 5:30-7PM |              |
|           | Board of Directors | Wednesday, April 17th                 | 7:00PM   |              |
| May       | Personnel          | Wednesday, May 8h                     | 5:00PM   |              |
|           | Building/Finance   | Wednesday, May 8 <sup>th</sup>        | 5:30-7PM |              |
|           | Board of Directors | Wednesday, May 15 <sup>th</sup>       | 7:00PM   |              |
| June      | Personnel          | Wednesday, June 12 <sup>th</sup>      | 5:00PM   |              |
|           | Building/Finance   | Wednesday, June 12 <sup>th</sup>      | 5:30-7PM |              |
|           | Board of Directors | Wednesday, June 19th                  | 7:00PM   |              |
| July      | Personnel          | Wednesday, July 10 <sup>th</sup>      | 5:00PM   |              |
|           | Building/Finance   | Wednesday, July 10 <sup>th</sup>      | 5:30-7PM |              |
|           | Board of Directors | Wednesday, July 17 <sup>th</sup>      | 7:00PM   |              |
| September | Personnel          | Wednesday, September 11 <sup>th</sup> | 5:00PM   |              |
|           | Building/Finance   | Wednesday, September 11 <sup>th</sup> | 5:30-7PM |              |
|           | Board of Directors | Wednesday, September 18th             | 7:00PM   |              |
| October   | Personnel          | Wednesday, October 9 <sup>th</sup>    | 5:00PM   |              |
|           | Building/Finance   | Wednesday, October 9 <sup>th</sup>    | 5:30-7PM |              |
|           | Board of Directors | Wednesday, October 16th               | 7:00PM   |              |
| November  | Personnel          | Wednesday, November 13 <sup>th</sup>  | 5:00PM   |              |
|           | Building/Finance   | Wednesday, November 13h               | 5:30-7PM |              |
|           | Board of Directors | Wednesday, November 20th              | 7:00PM   |              |
| December  | Personnel          | Wednesday, December 11 <sup>1h</sup>  | 5:00PM   |              |
|           | Building/Finance   | Wednesday, December 11th              | 5:30-7PM |              |
|           | Board of Directors | Wednesday, December 18th              | 7:00PM   |              |

**Buildings:** This committee's responsibility is to advise the Directors as to physical plant issues related to Library operations; develop and consider proposals for the acquisition of new sites for branch libraries for presentation to, deliberation of, and approval by, the Directors; and address other charges given to the committee by the Directors.

**Finance:** This committee is responsible to make recommendations to the Directors on the adoption of the annual budget; review long-term plans for capital expenditures and make recommendations to the City Librarian and the Directors; review and advise the Directors on financial policies and financial matters, such as insurance requirements, banking relationships, accounting practices, investment policies, internal controls, borrowings, budget and bond issues, and other similar matters; develop the basis for the operating budget proposal to be submitted to the Mayor and City Council of the city of Bridgeport; and to provide the necessary data to enable the Directors to select financing for new buildings and properties, the amount and form of such financing, and procedures for approval of proposed financing by electors, if required.

Finance: Personnel: Buildings: Nominating: Tom Errichetti, Chair Judge Holden, Chair Sauda Baraka, Chair Don Greenberg, Chair Kenya Osborne-Gant Sauda Baraka Sauda Baraka Judge Holden Paul Arroyo Anne Cunningham Tom Errichetti Don Greenberg Judge Holden Paul Arroyo

**Mission:** We believe that libraries can change people's lives. They are cornerstones of our democracy. The Bridgeport Public Library provides opportunities for residents to learn, enjoy and achieve. To accomplish that mission, we offer free and open access to a relevant collection, staff knowledge, and modern facilities.

<sup>\*</sup>Jim O'Donnell is an ex-officio member of all committees. Scott Hughes will serve as the scribe for all committees.